



NATIONAL AMERICAN UNIVERSITY

Academic Integrity Policy

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Policy

The National American University Mission describes the university's commitment to preparing students for success in technical and professional fields. A significant aspect of this mission relates to academic integrity and the encouragement of honesty and ethical behavior on the part of students and graduates. Academic dishonesty includes, but is not limited to, plagiarizing and/or cheating on assignments, tests or projects; misusing artificial intelligence (AI); or assisting someone else in these actions.

Students

Students are encouraged to model behaviors that reflect honesty and integrity, and, therefore, may not engage in or tolerate cheating, plagiarism or other forms of academic dishonesty and/or related misconduct. Students should work in collaboration with each other to accomplish educational objectives; however, they are also responsible for their own understanding of the academic content and for their own work. Similarly, students should learn to harness the benefits of technology such as Artificial Intelligence (AI) while respecting its limitations. Like committing plagiarism, using AI to generate graded activities without having been explicitly instructed to do so is in violation of NAU's academic integrity policy. Students who are unclear about the academic dishonesty examples listed below should seek clarification from a faculty member or staff members with appropriate expertise.

The most common forms of academic dishonesty include but are not limited to:

Cheating:

Using or attempting to use unauthorized assistance, material or student aids in examinations or other academic work. Examples: using a cheat sheet on an exam, copying from another student's exam, copying an exam before it is given, using an online or otherwise automated paraphrasing tool or service without prior permission, collaborating on an assignment without course instructor's consent, or altering exam answers and resubmitting the exam for a better grade.

Plagiarism:

Using the ideas, data or language of another without specific and proper acknowledgement. Examples: failing to cite a reference or to use quotation marks where appropriate, or misrepresenting another's work as one's own original creation, including work that is generated by AI without express permission.

Misuse of Artificial Intelligence (AI)

NAU will provide assessment opportunities for students to practice with and use AI. These assessments will clearly describe how the technology should be used and cited. Should a student use AI in a manner that was not outlined or directed in the course, the student will be subject to the same process and/or penalties as outlined in this policy.

Fabrication and Falsification:

Submitting contrived or altered information in an academic exercise. Examples: inventing data, research results, information or procedures in an academic exercise; intentional inaccurate reporting of sources or reporting of sources that do not exist; reporting false information about internship or practicum experiences; or altering the record of data or experimental procedures or results.

Multiple Submission:

Submitting, without prior permission, substantial portions of the same academic work for credit more than once.

Complicity in Academic Dishonesty:

Knowingly helping or attempting to help another commit an act of academic dishonesty; failing to report instances of academic dishonesty of which the student is aware. Students are responsible for seeking information about accurate documentation of citations and references for specific content areas. Students who are unclear about the cheating and plagiarism examples listed above should seek clarification from a faculty member or staff members with appropriate expertise.

Faculty

The university trusts the members of the faculty to enforce policies and to participate in procedures in their classes that will encourage honesty and ethical behavior on the part of students. The university expects that faculty members will fully engage in this process, not ignore instances of academic integrity, and impose the sanctions described below as appropriate.

Penalties

Penalties are determined in consultation between the faculty member and his or her supervisor in consideration of university policy and based on the severity of the violation and any prior history of academic dishonesty. Penalties include the following:

1. Failing grade for test, assignment, or project
2. Failing grade for course
3. Temporary or permanent suspension (assigned only by the provost)

A student may not withdraw from the course or change the grading option for the course before an allegation of academic dishonesty has been resolved. Generally, if a student has either admitted to the allegation or has been found responsible for academic dishonesty, the student will not be permitted to withdraw from the course or change the grading option for the course.