



## SME Training: An annotated guide to library resources.

The [NAU Online Library](#) contains many resources that SMEs can use to enhance both ground and online courses. These resources range from databases containing research materials (books, journal articles, magazine & newspapers, videos, audio files, etc.) to tutorials that can help students learn about plagiarism, PowerPoint, and APA style. Please consider these following key resources from the **NAU Online Library** when creating curricula, and don't hesitate to email us ([askalibrarian@national.edu](mailto:askalibrarian@national.edu)) if you have any questions.

*NOTE: If the resource contains a visual component (video, animation, tutorial), it is indicated with a 'Video' button.*

### 1) [Library tutorials and Webinars](#)



- **What is it:** Tutorials consist of PDFs or Captivate videos (3-7 min long) created to help students in a variety of ways, ranging from help accessing and using Library databases, to help with other research topics, such as APA citation and plagiarism. Longer webinars cover topics in-depth.
- **How to use it:** Add tutorials to classes, particularly intro level courses where students need help starting the research process.

### 2) [APA resources](#)

- **What is it:** The library's webpage on how to appropriately use APA style includes examples on how to set up a paper, use in-text citation, and create a reference page, as well as an example paper, a video tutorial, and an activity.
- **How to use it:** Add to classes with a research paper component, particularly intro courses.

### 3) [NAU Writing Center](#)



- **What is it:** The Writing Center provides students with resources to help them with the writing process. Sample outlines, annotated bibliographies, short videos, and other tools are available.
- **How to use it:** Add to classes with a research paper component, particularly intro courses.

### 4) [Research Companion](#)



- **What is it:** This database contains short video tutorials to help students with the research process.
- **How to use it:** Add to classes with a research paper component, particularly intro courses.

### 5) [Credo General Reference](#)



- **What is it:** Credo is a database that contains roughly 900 encyclopedias, dictionaries, almanacs, and other reference guides. It is a great place to search for short, factual or background information on a topic. Credo includes articles, images, & audio files and also links out to videos from NBC Learn. Credo's "mind map" feature provides topic visualizations.

- **How to use it:** Use Credo’s mind map feature when students need to come up with a research topic, or do brainstorming. Also use Credo when students need quick, factual research, such as from an encyclopedia.

#### 6) [NBC Learn](#)



- **What is it:** This database contains thousands of videos from the NBC news archives, ranging from business to current events to health, and much more.
- **How to use it:** These videos can be used by students or teachers in the classroom, either on the ground or online. They are a fantastic resource for any presentation or lesson plan, and can help spur discussion.

#### 7) [SIRS Researcher](#)

- **What is it:** SIRS Researcher is a database which contains information about more than 300 of today’s biggest and most controversial social issues. It contains articles on the origins, pros and cons, global perspectives, and essential questions under debate for these issues. It can be searched by group or topic, or browsed visually.
- **How to use it:** Use this when students need to pick or narrow down a topic, find current background information, or if the assignment is based on a controversial issue.

#### 8) [Learning Express](#)



- **What is it:** Learning Express contains a wealth of resources for students and instructors. It offers practice tests, exercises, mini skill-building courses, eBooks, and more, on a variety of topics to help prepare students for school or the world of work. This includes software tutorials on a variety of Microsoft products, tutorials on computer and internet basics, skills help on math, reading, writing, science and grammar, and practice tests ranging from help on the GED to your GREs, along with tests for a variety of certificates and program entrance exams. This resource contains information for students in all levels of schooling.
- **How to use it:** It is a fantastic resource and should be used in introductory level courses to help bolster students confidence and skills with basic math, writing, science, computers, and software. Note that NAU has a tutorial to help with student use of this database.

#### 9) [Job & Career Accelerator](#)

- **What is it:** JCA is a great database for students seeking help in career selection or conducting job searches. It has a simple program to help students create resumes and cover letters offering advice and examples.
- **How to use it:** Use this database in courses that have a career management component.

#### 10) [Guide to Culturally Competent Healthcare](#)

- **What is it:** This database provides timely and relevant information to healthcare providers who need to adapt their care for a variety of culturally diverse patients.
- **How to use it:** Use this database in healthcare courses, particularly in those fields where students will see patients from a variety of backgrounds. This database can also be used in business classes with a focus on diversity.

## 11) [OTA Video Library \(ICE\)](#)



- **What is it:** This database offers professionally filmed videos of actual patients and clinicians in real-life treatment settings. Designed for occupational therapists, physical therapists and assistants.
- **How to use it:** Provides myriad clinical settings on variety of areas that could compliment an activity or be used for discussion.

## 12) [Ask-A-Librarian](#)

- **What is it:** Ask-A-Librarian is an email reference service that is checked 7 days/week. Email any library related question and we will find an answer!
- **How to use it:** Ask any questions you have! Or, recommend to classes that have a heavy research component, or higher level classes, so that students know this resource exists.

### **Additional Curricular considerations/guidelines:**

- **Library Subject Guides:**

Each program of study at NAU has a subject guide devoted to it on the library website. The subject guide provides students with one central location where they can go to find articles, videos, websites, and books related to a given program. Directing students to their program's specific subject guide can be useful in research-intensive courses. Links to all of the subject guides can be found on the library's navigation menu.

- **Information about Linking**

If you want to link to a database or licensed library resource, you need to make sure to format the url in a way that students will be able to access the resource (meaning, our proxy information needs to be included in the url). Do NOT just copy and paste urls if you are in a licensed resource – look for a link on the page that says 'Persistent link' or 'Permalink.' If you aren't sure if you have the correct url, email us at [askalibrarian@national.edu](mailto:askalibrarian@national.edu) and we can verify for you. For example, the url:

<http://learningexpresslibrary3.com> would not work properly for off-campus users but

<http://nauproxy01.national.edu/login?url=http://www.learningexpresslibrary3.com> would.

- **Faculty Resources on the Online Library website:**

- The Tutorials & FAQ's tab on the NAU Online Library website has a [Faculty Resources](#) link that could be very helpful.
- Especially helpful for SMEs working on Writing Intensive classes is the [NAU Course Development Resource](#) – a PDF that presents useful ideas and resources for writing activities and assignments.