Using Turnitin.com for Face to Face Instruction

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Step 1 – Creating a Turnitin account

Faculty – contact your Campus Dean and request the following information (see red arrow):

• Account ID
• Join Password
Step 2 - Instructors click on “Create Account” at the top of the Turnitin.com page. (see red arrow)
Step 3 – Click on the “Instructor” link (see red arrow) under “Create a New Account” (see yellow arrow).
Step 4 - Faculty will be prompted to enter the Institutional “Account ID” and “Join Password” that they received from their Campus Dean. (see red arrows)
Step 5 - Once you have created your user profile and joined the Institutional account, then you are ready to explore the “Instructor Training” page. (see red arrow)
Step 6 - On the Instructor Training page under “Set Up,” you will find the information on how to create a course, create assignments, enroll students, and more. (see red arrows)
Step 7 - Instructors can then direct students to the “Student Training” so they know how to use Turnitin.com. Students first click on “Training” on the home page. (see red arrow)

Students will then see the “Student Training” link. (see green arrow)
Step 8 - On the “Student Training” page, there are tutorials that show students how to create a user profile, enroll in a class, and submit a paper. (see red arrows)